

Southeast Section Board of Directors Meeting
Homewood Suites, Pinehurst, NC
May 4, 2012

Governor Judy Bowser called the meeting to order at 1835.

In attendance:

Judy Bowser, Governor Ursula Davidson, Secretary

Terry Carbonell, Vice Governor Hanna-Mari, Treasurer

Lisa Cotham Pizani, Past Governor Jan McKenzie, Director, International Board

Minutes of Previous Meeting: Judy Bowser corrected the spelling of Eileen Malan's name. Terry Carbonell moved and Lisa Pizani seconded that the minutes be approved as corrected. Motion carried.

Topics Discussed

Archie & Bonnie Gann Scholarship: Judy reported that Vicki Sherman suggested that Lisa transfer the scholarship funds to a location near her. But Lisa replied that the problem was getting the funds from Judy Hall, which is why the scholarship was not offered this spring. Judy Bowser will get in touch with Judy Hall.

Group Charitable Exemption: We received a letter from the Internal Revenue Service that stated that it has "declined to rule" on our exemption request. Two days ago Terry received a phone call from Terry Miller, our IRS agent, responding to Cecile Hatfield's April 24 inquiry regarding our status. Cecile brought to his attention a letter dated December 13, 1983, providing a group exemption to the 16 chapters of the Southeast Section.

According to Mr. Miller this sheds new light on the situation, but the second page of the letter does not match the first page. Terry has contacted Judy Hall and all chapter secretaries in an effort to find the original second page. Everyone should look through their archives in search of the 1983 letter so we can prove that the Section has a 501 (c) (3) exemption for all chapters.

Terry pointed out that in corporate structure record keeping is the duty of the secretary and she must pass all corporate records on to her successor. Terry has scanned all the IRS exemption papers and will do the same with all current and future records so that we will have a complete electronic history of Section business.

Website: Terry reported that the website is doing well and more chapters are providing material. She stressed that what chapters submit and what they publish in their minutes, newsletters and

websites must support the educational mission of the Section. Jan McKenzie said that at the last South Central Section meeting Kristine Irvin-Herron, Ninety-Nines 501 (c) (3) chairman, strongly urged chapters and sections who have the exemptions to continue to emphasize their educational, scientific and charitable pursuits.

Ursula will provide Terry with contact information on Barbara Walters-Phillips' husband, an aviation attorney, who has gotten the charitable exemption for his EAA chapter and has offered to help us. Hanna will request financial reports from all the chapter treasurers to send to the IRS.

Financial Report: Hanna presented the proposed budget for 2012-2013, which will begin June 1. After lengthy discussion and recalculations, income was projected at:

Section dues (435 members) \$1,950

Interest, checking & savings 10

CD interest 50

Fundraising 400

TOTAL \$2,410

To help us arrive at an equitable budget for the governor's expenses, Terry polled other sections and received the following information:

Governor

Section Expenses Membership

North Central \$1,500 621

Mid-Atlantic 2,050 346

South Central 1,500 735

Southwest 2,500 1,427

Terry voiced concern for our declining membership and the perils of deficit spending. The Section cannot sustain the \$2,600 projected in the proposed budget with an income less than that. There was general agreement that the governor's expenses to attend two International Board Meetings in Oklahoma City should be covered. Judy felt that the governor's expenses to attend the International Convention should also be provided so capable members without the financial means will not be excluded from that office.

After discussion the following expenses were proposed:

Governor's expenses \$1,500

99s Endowment Fund 25

Website 181

Outstanding 99 Award 25

Miscellaneous 100

Nominations Committee 500

Scholarship Committee 75

TOTAL \$2,406

Terry moved to accept the budget as amended. Ursula seconded it. Motion passed.

According to an e-Postcard that Hanna received from the IRS the SE Section fiscal year is April 1 to March 31 rather than June 1 to May 31, which we and International use. About a year ago Hanna sent a letter to the IRS questioning this, but never received a reply or even confirmation that her letter was received. Terry urged her to write again to receive clarification and to copy the secretary and governor with this correspondence.

Quilt Raffle: Terry has the quilt here to display and needs everyone to sell raffle tickets. The section can make \$7,000 if all the tickets are sold. Amy Cotham, Lisa's sister-in-law did the quilting for us. Ursula sent her a thank you note for her donation. The winning ticket will be drawn in Providence, RI at the Convention, but tickets cannot be sold there. Terry recommends that we have no more raffles until she has sorted out the gaming laws in all the states.

SOPs: Judy asked Ursula for the SOPs, but she did not have them. Terry said that she and Ursula will get together and redo all the corporate books for the Section. The Treasurer's SOP was reviewed. Terry moved that it be approved as amended. Lisa seconded the motion. Motion carried.

After a discussion Lisa proposed that the Nominating Committee SOP be tabled because it is in conflict with the Bylaws. It will be finalized at the fall BOD meeting. It was decided that all board members review the 15-page Section Meeting SOP and send comments to Terry by the end of May.

Section Meetings: Terry reported that the Fall 2012 Meeting will be September 14-15 at Warner Robins/Macon, Georgia, hosted by the Georgia Chapter. Susan Delgado is doing all the work. She has a hotel with a good rate and a tentative program.

For the Spring 2013 Meeting Terry was looking at the Bahamas. She received a good preliminary response from the Sections, but the Gulf Stream Chapter has resurrected itself and will host the meeting in Titusville, FL. Barbara Ganson, the new chapter chair is extremely enthusiastic. She wants to have a meeting with a space theme, March 8-10, in conjunction with the Women of Aviation World Wide Week. She already has a hotel with a good rate.

Mississippi Chapter is scheduled to host the Fall 2013 Meeting, but may not be able to do it. Terry suggested that we not have Section Meetings in Fall of 2013 and 2014. We should encourage everyone to attend the International Convention in New Orleans instead. The BOD would still have fall meetings.

Membership Challenge Award: Judy announced that Embry-Riddle signed up seven new members during the six-month challenge period and was the winner. However, after Ursula read the minutes of the fall meeting it was clear that the award should go to the chapter with the greatest numerical increase in total membership. Membership chairman Eileen Malan did not calculate the results, but Judy will try to do it before the general meeting tomorrow.

Chapter activities Reports: Judy only received three reports, from FL Goldcoast, Alabama and Carolinas.

Survey Results: Corbi Bulluck gave a detailed report of the membership survey at the chapter chairmen's meeting. A more condensed version will be given at the general meeting tomorrow.

2014 International Convention: Southeast Section will host the 2014 Convention and Lisa reported that the International Board selected New Orleans as the site. Lisa and Janet Gonzales will be co-chairmen. There is currently no meeting planner. TPI, the planner previously used, is out of business. Linda Marshall is using "A Meeting by Design" for the 2013 Convention in Bozeman, MT. Lisa is anxious to start preparations, but is awaiting the go-ahead from International.

New Business: Lisa will bring up the International Bylaw proposal that was approved at the Fall Section at the general meeting so members can reaffirm it for submittal to the 2013 Convention. It did not get submitted for this year because the many rules could not be met by the deadline.

Ursula suggested that the minutes of the general meeting be sent to all members of the section within a month or two of the meeting. Lisa said that the concept has been challenged by the parliamentarian because it is a corporate document and should not go outside of the corporate structure, especially before it is approved. Terry said that the minutes should at least be sent to the chapter chairs and they could share the information with their members. Lisa added that some Sections have a special committee to approve the general meeting minutes.

Adjournment: Meeting adjourned at 2112.